

ADOPTION PROCEDURE FOR GRANDPARENTS

***Note: Adoptions must be “arranged” by attorney or agency per O.R.C. 3107.0111**

File: (one set of forms for each child)

- Petition
- Questionnaire – to accompany petition
- Certified copy of minor's birth certificate
- Affidavit as to residency
- Certificate of Adoption
- Statement of Adopted Person
- Adoption Certificate for Parents
- Checklist – Crimes Involving Child Abuse, Violence and Drugs
- Information & Consent Form
- Preliminary Petitioner's Account

File as needed:

Consent to Adoption (if for child being adopted, 12 or older, it must be signed on the day of the hearing in the presence of the Judge)(Also, a form needs to be signed by both of the biological parents, if possible.)

Request for Service

Final Petitioner's Account (if further costs or fees are incurred after petition filed.)
It is to be filed 10 days prior to the final hearing. [See local Rule 9]

Response to Request (from Columbus – ODHS Form 1697 re: Putative Father Registry).
If child born 1/1/97 or after and birth mother not married at time of birth and no parentage established (R.C. 3107.07), then Form ODHS 1694 [available at Probate Ct.] should be mailed to Columbus.

Information & Consent Form

Filing fee: \$201.00 (first child)
\$141.00 (each additional child in same family)
\$150.00 to be deposited for publication fees, if needed.

An assessor needs to be chosen to complete the homestudy. The local ones are:

Catholic Social Services	(325-8715)
Clark Co. Dept. of Job & Family Services	(327-1811)
Lutheran Social Services	(325-3441)

(If another assessor is used, a motion & entry must be filed with copy of credentials attached, to be approved by the judge)